Designer

Job Description

A Designer will perform architectural design and documentation services on multi-discipline building design projects of moderate to large scope.

General responsibilities include but are not limited to the following:

- Performing various aspects of architectural design as directed by a Senior Architect, Architect or Design Manager including conceptual studies, program requirements, design analyses, calculations, systems selection and layout for building design
- Preparation of programming documents, schematic documents, design development documents, and construction documents as directed
- Coordination and communication with design team members to ensure the architectural design details integrate properly with the work of all other project disciplines
- Preparation of marketing and presentation materials as directed
- Performing various services associated with the bidding process, including preparing addenda and amendments and opening and tabulating bids as directed
- Performing various services associated with the construction phase, including field visits, answering RFSs, reviewing shop drawings, and preparing record drawings as directed
- Complying with quality control policies and procedures
- Learn and implement department and company standards
- Develop analysis and design skills
- Participating in team meetings and coordinating efforts with other team members
- Working with, responding to, and taking direction from Project Managers, Design Managers, Senior Architects, Architects, Managing Principals and senior management
- Working with a team of architects, engineers, interior designers and landscape architects

Project responsibilities include but are not limited to the following:

- Perform Architect or Senior Architect tasks as directed
- Responsible for document organization and clarity
- Responsible for discipline drawing coordination
- Drafting of marked-up plans, partial plans, sections, details
- Completing sections and details produced to a schematic-level of completion by the Architect
- Developing an accurate, three-dimensional model of the structure with the necessary level of detail using the required Building Information Modeling (BIM) software package, when BIM is a project requirement
- Create schematic-level plans and details for approval by the Senior Architect
- Developing design options for resolution of system conflicts
- Assisting with building systems calculations and LEED templates
- Participate in building system selections
- Participate in building code analysis process
- Participate in development of discipline specifications
- Coordinating work product with other disciplines
- Adhere to project budget and schedule
- May require domestic and foreign travel
**Education**
- Bachelor of Architecture from an NAAB-accredited program -or-
- Masters of Architecture (MA must be from an NAAB-accredited program)

Participation in a University's Architectural scholarship program may be given additional consideration if it led to being awarded a scholarship.

**licenses, Certifications and Accreditations**
- Eligible for and actively pursuing registration as a licensed Architect
- Understanding of sustainable design principles and design practices and pursuing LEED AP accreditation is desirable
- Additional certifications such as CDT, CCS, or CCCA are encouraged to reflect personal growth in the profession and an ever increasing knowledge base to enhance the design and documentation process

**Software Skills**

A Designer should be able to effectively utilize current company software programs for word processing, e-mail, and information management.

Working familiarity with design and production software to a point of being able to utilize the software in the development of project documents and interact with other project team members in their use of the software is highly desirable.

**Career Experience**

One previous architectural internship or relevant design experience is preferred

**Other Criteria**

- Ability to prepare effective and concise documents
- Possess technical precision and creative design skills
- Ability to make presentations to a variety of groups
- Display abilities to work well with others in a team environment